

Lead Safe Home Program Application

Need help making your property lead safe? We are here to help!

On behalf of the Lead Safe Cleveland Coalition, CHN Housing Partners is offering loans, grants, and incentives to homeowners (landlords and owner occupants) to help make their property lead safe. Once approved and awarded funding, CHN Housing Partners will manage the lead construction project.

Who is eligible to receive lead funding?

Homeowners in the City of Cleveland who meet these minimum eligibility guidelines which include, but are not limited to:

- Unit must be built before 1978 and located in the City of Cleveland.
- Owner must be current on all property taxes or have a payment plan in place.
- **If the property is a rental-** Owner must have current rental registration issued by the City of Cleveland Department of Building and Housing.

Types of Assistance:

Assistance type	Eligibility requirement	Maximum funding award
Loan	Standard loan underwriting process	\$7,500
Grant	Homeowner's income above 120% AMI	\$4,500
Grant	Homeowner's income below 120% AMI	\$12,000
Incentive	Homeowner receives a loan	\$750
Project Construction Management	Awarded and approved CHN financial assistance	

Complete the attached application and provide copies of the following:

Proof of Homeowner Income: all individuals in the household 18 years or older must provide 30 days proof of income (last two paystubs) and last two years of Federal Tax Returns.	
Photo identification for each household member over 18 years of age	
Current City of Cleveland Rental Registration for property (if a rental property)	
Signed lease agreement (if an occupied rental property)	

If you are applying for multiple households/units, you MUST fill out one application for each household/unit

To determine program eligibility, complete the program application and submit requested documents. Application and documents can be submitted via email to lead@chnhousingpartners.org, via drop off or mailing to:

CHN Housing Partners
Lead Services
2999 Payne Ave, Suite 134
Cleveland, OH 44114

Applications missing information and/or required documents will be considered incomplete and cannot be processed until all information and documentation are provided.

Homeowner Name			
Homeowner Name	Social Security Number	Date of Birth	
Home Address		City, State and Zip Code	
Marital Status	Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Employer Name	Annual Household Taxable Income
Home Phone	Cell Phone	Email Address	
Person's Living in Household and/or Dependents – Homeowner			
Name	Age	Relationship to landlord (spouse, daughter, son etc...)	Monthly Income
		Self	
Project Property Information			
Property Address		Unit Number (if applicable)	City, State and Zip Code
Homeowner or Company Name	Tax ID number (if applicable)	Year Property Built	
Does this property carry casualty insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Is this a rental property? <input type="checkbox"/> Yes <input type="checkbox"/> No	If a rental property- is the property registered with the City of Cleveland Building & Housing Department? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	
Property Type <input type="checkbox"/> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Fourplex <input type="checkbox"/> Multifamily <input type="checkbox"/> Other_____		Property Occupancy <input type="checkbox"/> Vacant <input type="checkbox"/> Occupied	
Is property current on all Cuyahoga County taxes, fees and charges? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure		If No, is property currently enrolled in a payment plan? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	
Is property currently in foreclosure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Has the above property been subject to foreclosure, deed-in-lieu transfer, short sale or sheriff sale within the past 36 months? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Does the property currently have any lienable judgements? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	

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Has this property been included in a Chapter 7 or Chapter 13 Bankruptcy judgement within the prior 48 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes and it was a Chapter 13, Was it greater than 18 months prior? <input type="checkbox"/> Yes <input type="checkbox"/> No Was it for the purpose of clearing significant medical related debt collection? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Tenant information (if applicable)			
Tenant Name	Home Phone	Cell Phone	
Tenant Annual Household Gross Adjusted Income	Current Lease Expiration Date		
Person's Living in Household and/or Dependents – Tenant (if applicable)			
Name	Age	Relationship to Tenant (spouse, daughter, son etc...)	Monthly Income
		Tenant	
Personal Information – Homeowner			
Race: <input type="checkbox"/> I do not wish to disclose <input type="checkbox"/> Black-African American <input type="checkbox"/> Black-African American & White <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Asian & White <input type="checkbox"/> Other Multi Racial	Ethnicity: <input type="checkbox"/> I do not wish to disclose <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		
Referral			
How did you hear about this program? <input type="checkbox"/> CHN Housing Partners website <input type="checkbox"/> Environmental Health Watch (EHW) <input type="checkbox"/> Lead Safe Cleveland Coalition <input type="checkbox"/> City of Cleveland <input type="checkbox"/> Community Outreach <input type="checkbox"/> Television <input type="checkbox"/> Radio <input type="checkbox"/> Other _____			
Other Programs			
Would you be interested in learning more about other CHN Housing Partners Programs?			

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No Yes- Energy Conservation & Weatherization Yes-Utility Services Yes- Rental Assistance

Homeowner Agreement Acknowledgement

- ❖ I certify that the information on the application is true and correct to the best of my knowledge.
- ❖ I realize that failure to provide all information requested could result in the application being declined. I understand that false statements can constitute fraud.
- ❖ I understand that someone from CHN Housing Partners will contact me to verify the information on this program application and to ask any additional questions pertaining to this program.

Applicant Signature

Date

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Lead Services Program

Terms of Service

Before Lead services can be provided, a trained and program-certified inspector under contract or direct employment with CHN will visit your home to determine what lead services are needed to make your home lead safe. The inspection process may take a few hours and the inspector must have clear access to the attic, living spaces and basement.

Please take note that if the inspection reveals unsafe conditions that lead work **cannot** be completed until all unsafe conditions are resolved and corrected.

The amount of grant funding awarded is based on the current 120% AMI (area median income). If the total project costs exceed the funding awarded amount then additional funds will need to be provided by the applicant in order to complete the project.

Once approved funding has been awarded, your project will be assigned an initial inspector. After the inspection, the inspector will explain to you the work that needs to be done, will complete paperwork, and the lead services team will contact the contractor(s) that will be doing the work on your home. The contractor will then contact you regarding the job schedule for your lead services work. Upon completion, an inspector will come back to your home to make sure that the work was done correctly and to perform a final clearance inspection. Following a passed clearance inspection, it is the responsibility of the property owner to obtain their Lead Certificate from the City of Cleveland.

By my signature below, I have read and ACCEPTED the above terms and services provided by CHN Housing Partners' lead services department. I acknowledge that I have provided correct and factual information, to the best of my knowledge. I understand and acknowledge that CHN Housing Partners and its contractors will provide services to my property and CHN Housing Partners will pay the contractors directly. I acknowledge that that I, the applicant, am the owner of the property and/or the property manager of the property.

Printer Name of the Owner: _____

Signature of Owner: _____

Date: _____