

CHN HP Lead Safe Home Program Application

Program offerings:

On behalf of the Lead Safe Cleveland Coalition, CHN Housing Partners Lead Services offers the following financial assistance to property owners to lessen the cost of making your property lead safe:

- Loans
- Grants
- Incentives

In addition to the above financial products we provide our construction management expertise on all projects, managing the construction process of your lead safe project from start to finish.

Program Eligibility Guidelines:

The minimum program eligibility guidelines which includes, but are not limited to:

Landlords

- Unit must be built before 1978 and located in the City of Cleveland.
- Owner must be current on all property taxes or have a payment plan in place.
- Owner must have current rental registration issued by the City of Cleveland Department of Building and Housing.

Homeowners (Owner Occupants)

- Unit must be built before 1978 and located in the City of Cleveland.
- Owner must be current on all property taxes or have a payment plan in place.

Income guidelines for Grants are outlined below:

<u>200% FPL</u>	
Size Of Household	Annual Household Income
1	\$27,180
2	\$36,620
3	\$46,060
4	\$55,500
5	\$64,940
6	\$74,380

** add \$9,440 to each additional household member*

These income guidelines are for **GRANTS** only.

To determine program eligibility, complete the program application and submit requested documents. Application and documents can be submitted via email to lead@chnhousingpartners.org, via drop off or mailing to:

CHN Housing Partners
Lead Services
2999 Payne Ave, Suite 134
Cleveland, OH 44114

Applications missing information and/or required documents will be considered incomplete and cannot be processed until all information and documentation are provided.

Documents Needed for Lead Program Application. Attach COPIES of the following

Landlord Documents - required

- Photo identification for each household member over 18 years of age
- Proof of Income – all individuals in the household 18 years or older must provide proof of income. All sources of income listed should have supporting documents for verification
 - 30 days proof of income
 - Last 2 years of Federal tax returns
- Current City of Cleveland Rental Registration for property or unit
 - Certificate of rental registration paperwork provided from the City of Cleveland Building and Housing Department
- Proof of Homeownership
- Proof of Homeowner insurance
- Proof of Owner being current on all property taxes or a payment plan in place.
- Signed lease agreement
 - Signed landlord and tenant verification agreement

Tenant Documents – only required if requested

- Proof of Tenant Income - all individuals in the household 18 years or older must provide 30 days proof of income.

If you are applying for multiple units, you MUST fill out one application for each unit

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Landlord Information					
Landlord Name		Social Security Number		Date of Birth	
Home Address			City, State and Zip Code		
Marital Status	Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Employer Name		Annual Household Taxable Income	
Home Phone		Cell Phone		Email Address	
Person's Living in Household and/or Dependents - Landlord					
Name		Age	Relationship to landlord (spouse, daughter, son etc...)		Monthly Income
			Self		
Project Property Information					
Property Address		Unit Number (if applicable)		City, State and Zip Code	
Landlord or Company Name		Tax ID number (if applicable)		Year Property Built	
Does this property carry casualty insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure		Is this a rental property? <input type="checkbox"/> Yes <input type="checkbox"/> No		Property Occupancy <input type="checkbox"/> Vacant <input type="checkbox"/> Occupied	
Property Type <input type="checkbox"/> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Fourplex <input type="checkbox"/> Multifamily Other _____				Is this rental property currently registered with the City of Cleveland Building & Housing Department? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	
Is property current on all Cuyahoga County taxes, fees and charges? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure			If No, is property currently enrolled in a payment plan? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure		

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Is property currently in foreclosure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Has the above property been subject to foreclosure, deed-in-lieu transfer, short sale or sheriff sale within the past 36 months? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Does the property currently have any lienable judgements? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
Has this property been included in a Chapter 7 or Chapter 13 Bankruptcy judgement within the prior 48 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes and it was a Chapter 13, Was it greater than 18 months prior? <input type="checkbox"/> Yes <input type="checkbox"/> No Was it for the purpose of clearing significant medical related debt collection? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Tenant Information

Tenant Name	Home Phone	Cell Phone
Tenant Annual Household Gross Adjusted Income	Current Lease Expiration Date	

Person's Living in Household and/or Dependents - Tenant

Name	Age	Relationship to Tenant (spouse, daughter, son etc...)	Monthly Income
Tenant			

Personal Information - Landlord

Race and Ethnicity <input type="checkbox"/> I do not wish to disclose <input type="checkbox"/> White <input type="checkbox"/> Black-African American <input type="checkbox"/> Black-African American & White <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> American Indian/Alaskan Native & White <input type="checkbox"/> American Indian/Native Alaskan & Black <input type="checkbox"/> Asian <input type="checkbox"/> Asian & White <input type="checkbox"/> Other Multi Racial	Do you consider yourself to be: <input type="checkbox"/> I do not wish to disclose <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino
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Referral

How did you hear about this program?

Applications missing information and/or required documents will be considered incomplete and cannot be processed until all information and documentation are provided.

CHN Housing Partners website Environmental Health Watch (EHW) Lead Safe Cleveland Coalition
 City of Cleveland Community Outreach Television Radio Other _____

Other Programs

Would you be interested in learning more about other CHN Housing Partners Programs?

No Yes- Energy Conservation & Weatherization Yes-Utility Services Yes- Rental Assistance

Landlord Agreement Acknowledgement

- ❖ I certify that the information on the application is true and correct to the best of my knowledge.
- ❖ I realize that failure to provide all information requested could result in the application being declined. I understand that false statements can constitute fraud.
- ❖ I understand that someone from CHN Housing Partners will contact me to verify the information on this program application and to ask any additional questions pertaining to this program.

Applicant Signature

Date