

**LANDLORD**  
**PROPERTY PURCHASE**  
**APPLICATION**

**Applicant's Name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

**Phone:** \_\_\_\_\_ - \_\_\_\_\_ **Cell:** \_\_\_\_\_ - \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Business Name** \_\_\_\_\_ (if applicable)

**Were you referred by anyone? If yes, who** \_\_\_\_\_

**Do you own your home?** \_\_\_\_\_ yes \_\_\_\_\_ no

**Are you currently a Landlord?** \_\_\_\_\_ yes \_\_\_\_\_ no

**Have you purchased a property from CHN? Yes or No**

**Please list your current properties that you are leasing:**

<b>Address:</b>	<b>City/Zip</b>	<b># of Units</b>	<b>Current Rents \$</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(provide additional locations if applicable)

**Are you current on your property real estate taxes ?** \_\_\_\_\_ yes \_\_\_\_\_ no

**How many properties are you interested in purchasing ?** \_\_\_\_\_ units

**Which of the following are you interested in purchasing ?**  
\_\_\_\_\_ vacant units \_\_\_\_\_ occupied \_\_\_\_\_ both

**Are you related to a CHN Employee? Yes or No**

**If yes, who and what is your relation?** \_\_\_\_\_

**Landlord Certification:**

As a landlord purchasing a CHN property I agree to adhere to the following terms of the purchase:

- I will maintain the property to a housing quality standard consistent with the City's Code,
- I will maintain this rental property as an affordable units,
- I will honor all pre-existing leases for all occupied property that I purchase,
- I will adhere to all restrictive covenants that transfer with the deed.

X \_\_\_\_\_

Signature

\_\_\_\_\_

Date

**CHN Year 16 Sales**  
**LANDLORD APPROVAL CRITERIA**

CHN is seeking quality landlords who will have a positive ownership impact in the City of Cleveland. Applicants who are interested in purchasing Year 16 homes will need to meet the following criteria:

- 1) Applicant must own their own home (owner occupied), or own one or more investment properties for a minimum of 18 months.
- 2) Applicant must have established a history of paying your real estate taxes on time. If any delinquency occurred, the applicant would have needed to pay that delinquency in full. The applicant must be free of any delinquencies for a period of 12 months to be considered in good standing.
- 3) Applicant must provide CHN a list of all owned properties.
- 4) Applicant must agree to maintain their properties in a quality housing standard consistent with the City's housing code.
- 5) Applicant must agree to honor all pre-existing lease terms and maintain affordability while CHN's original tenant is still under lease.
- 6) Applicant must disclose if they are related to any CHN employee, or is engaged in any business dealings with a CHN employee.
- 7) CHN requires Proof /Source of Funds before showing any property.

I, as a Landlord Applicant, acknowledge that I have read and understand all of the criteria that are involved with becoming an approved landlord.

This form must be signed and returned with the application.

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**Landlord Signature**

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**Date**